COURSE DESCRIPTION CARD - SYLLABUS

Course name

Auditor's ethics

Course

Field of study

Safety Engineering

Year/Semester

1/1

Area of study (specialization)

Integrated Management of Safety in Organization

Profile of study

general academic

Level of study

Second-cycle studies

Course offered in

Polish

Form of study

part-time

Requirements

elective

Number of hours

Lecture

8

Laboratory classes

Other (e.g. online)

Tutorials

10

Projects/seminars

Number of credit points

1

Lecturers

Responsible for the course/lecturer:

Ph.D., D.Sc.,Joanna Sadłowska-Wrzesińska,
University Professor

Mail to: joanna.sadlowska-wrzesinska@put.poznan.pl

Faculty of Engineering Management

ul. J.Rychlewskiego 2, 60-965 Poznań,

Responsible for the course/lecturer:

Prerequisites

The student has basic knowledge in the field of ergonomics and work safety; has the ability to think

logically and use the knowledge acquired. The student shows cognitive openness to the humanistic aspects of shaping working conditions.

Course objective

Getting to know the essence and role of ethics in social life, with particular emphasis on the methods of solving ethical problems while performing the professional role of an auditor.

Course-related learning outcomes

Knowledge

1. Student knows the issues of management and management, especially in the area of quality [P7S_WG_08].

2. Student knows the concept of man and the world of values, basic ethical categories, the role of man in ensuring reliability of human-technical object systems [P7S_WK_04].

Skills

1. Student is able to properly select sources and information derived from them, make a critical analysis and synthesis of this information, formulate conclusions and exhaustively justify opinions used in the area of ethical issues and in connection with the issues of safety engineering [P7S_UW_01].

2. The student is able to see and formulate systemic, non-technical, socio-technical and organizational aspects in engineering tasks and to interpret them from the point of view of ethical assumptions for the auditor [P7S_UW_03].

3. The student is able to make a critical analysis of the functioning of individual organizational subsystems, taking into account deficits in the field of moral attitudes and professional ethics [P7S_UW_06].

4. The student is able to plan and carry out experiments, including measurements and computer simulations, interpret the obtained results, draw conclusions and develop interpretations in relation to the characteristics of difficult situations and ethical dilemmas [P7S_UO_01].

Social competences

1. The student is aware of noticing the cause-and-effect relationships in the implementation of organizational goals and tasks, taking into account the ethics of the auditor [P7S_KK_01].

2. The student is aware of the importance of humanistic knowledge in solving problems in the field of safety engineering and continuous improvement in the work environment [P7S_KK_02].

3. The student is aware of the responsibility for their own work and readiness to work in interdisciplinary teams [P7S_KR_02].

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Formative assessment:

Lecture: knowledge is verified by short tests after the second and third didactic unit - problem tasks;

Exercises: skills and social competences are verified by issuing partial grades resulting from: team work (preparation of a draft code of ethics for the auditor); rewarding activity; solving the problem on your own.

Summative assessment:

Lecture: knowledge is verified through a written test on the basic concepts of the auditor's ethics; 1st and 2nd attempt credit threshold - 50% + 1.

Classes - average of partial grades; 1st and 2nd attempt credit threshold - 50% + 1..

Programme content

Lecture: 1. Introduction to the subject (ethics as the science of morality). Ethics at work, i.e. professional deontology (ethical aspects of professional work and work culture, professionalism at work, professional development as an ethical postulate). 2. Professional ethics in the activities of the auditor (ethical principles, ethical dilemmas and moral reasoning, contemporary threats in the process of making ethical decisions). 3. Corporate Social Responsibility (CSR) as a special type of shaping ethical organizational behavior (business ethics, credibility of the entrepreneur's actions, four pillars of responsibility: economic, legal, ethical and philanthropic).

Classes: 1. Functions of professional ethics (regulating interpersonal relations at work, building professional solidarity, protection against temptations and the danger of moral abuse, raising the prestige of a given professional group). 2. Professional codes of ethics - examples of professional codes of ethics, attempts to develop a code of ethics for the auditor. 3. Discussion of the requirements of PN-EN ISO 19011, PN-ISO 45001: 2018-06 in terms of guidelines for auditing safety, quality and / or environmental management systems.

Teaching methods

Lecture:

- information lecture, seminar lecture, multimedia presentation.

Exercises:

- exposing methods (multimedia presentation, film), panel discussion, case study, brainstorming, practical exercises.

Bibliography

Basic

1. Gasparski W., Biznes, etyka, odpowiedzialność, PWN, Warszawa, 2018.

2. Sadłowska-Wrzesińska J., Lewicki L., Podstawy bezpieczeństwa i zdrowia w pracy, Wydawnictwo WSL, Poznań, 2018.

3. Sadłowska-Wrzesińska J., Kultura bezpieczeństwa pracy. Rozwój w warunkach cywilizacyjnego przesilenia, Aspra, Warszawa, 2018.

4. PN-EN ISO 19011, Wytyczne dotyczące auditowania systemów zarządzania.

5. Materiały The Institute of Internal Auditors 247 Maitland Avenue Altamonte Springs, Florida 32701-4201 USA nt." Definicja audytu wewnętrznego, Kodeks etyki oraz Międzynarodowe standardy praktyki zawodowej audytu wewnętrznego".

Additional

1. Stępień J., Bittner B., Wprowadzenie do etyki zawodowej, Warszawa, 2000.

2. Fromm E., O byciu człowiekiem, Wydawnictwo Etiuda, Kraków, 2017.

3. Szafran J., Przestrzeganie kodeksu etyki audytora wewnętrznego w świetle badań, Zeszyty Naukowe Uniwersytetu Szczecińskiego. Finanse, Rynki Finansowe, Ubezpieczenia, nr 833, 2014, s. 195- 209.

Breakdown of average student's workload

	Hours	ECTS
Total workload	25	1,0
Classes requiring direct contact with the teacher	18	0,5
Student's own work (literature studies, preparation for classes/tutorials, preparation for tests) [1]	7	0,5

[1] delete or add other activities as appropriate